



## Board Meeting Minutes for November 20, 2019

### **In Attendance:**

Melissa Martin, Jenny Krzemien, Rebecca Brooks, Tina Baril, Tawnya Krall (via phone), Trish Cooper. Not present: Carole Velez, Lynessa Stone

### **Old Business:**

- Melissa M reported that she had sent out the thank you cards for Michelle G and Vicki J. There was discussion about doing this yearly for Vicki because of her donation of bags, and the Board voted unanimously to do this.

### **New Business:**

- Melissa M brought up the presentation from last month with Bob Riler. There was extended conversation around when this should be, if it should be combined with our Alzheimer's caregiver conference, adding another event altogether. We discussed the month of June as a possibility. Trish C to research if there are other large events happening in June
- Melissa M asked if we had a speaker for January. She will reach out to the speaker on Opioids to see if they are available.
- Rebecca B brought up the wonderful slate of nominees we had for Board positions, and asked about extending the Board to 11 members. It has been 9 for many years, and HCPC has grown. Ultimately the Board voted to expand the Board to 11 members. Rebecca B to reach out to the nominees who received the next highest numbers of votes (Amanda Cassman and Susan Dale) to inform them that they are on the Board, and also to notify the membership.
- Rebecca B also reported that there have been few Board members attending After Hours. We need to work on this (After Hours is tonight). Also there was discussion around promotion of our sponsors.
- The joint meeting of the new and old Board members will be December 19, 2019 at Homestead Restaurant.

### **Treasurer's Report:**

Tawnya K. reported that at this time last year, we had 22K in the bank. We gave the senior centers \$750 and the charities \$500. This year we have

almost 26K in the bank. It was decided to give \$1000 to the senior centers and \$400 to the 5 charities.

### **IT/Membership Report:**

Jenny K advised us that the website is run via Wordpress, and she needs some training on that platform. There was discussion about creating a social media subcommittee to help promote HCPC on social media. The Board discussed handing out instructions to members on how to update their accounts and profiles. Jenny also mentioned that she needs to clean up the membership list.

### **Vice-President's Report:**

Tina B mentioned she had followed up with new attendees, and it was decided that the VP will handle that. Tina B also noted that we need Google Drive to share documents.

### **Secretary's Report:**

Minutes approved as written. Rebecca B reported that she was the only Board member at the last After Hours.

### **Committees:**

#### **1. Alzheimer's Conference**

Next Event 2020

#### **2. Making the Link**

Next Event 2020

#### **3. Christmas Committee**

Melissa M & Tawnya K need to get together to sign checks for the Holiday party. Jenny K has talked to the Senior Centers and will send out invites next week. Next meeting is today at Brookdale Allenmore.

#### **4. All Star Caregiver's Dinner**

Next event 2020

#### **5. Parkinson's Event**

The event is moving along nicely with the gals from the Weatherly Inn acting as co-chairs. The Parkinson's group agreed to the changes we asked for. The event is planned for April 24, 2020.

**Next meeting:** January 9, 2020 at Mountain View Funeral Home

**Business After Hours:** Linda Lee, Merrill Gardens

**Breakfast Sponsor:** Narrows Glen, Sharon Jaffe (still need to reconfirm)

**Meeting Sponsor:** Retirement Connection

**Next Board meeting is December 19, 8AM at Homestead Restaurant in Tacoma. Please let Melissa M know if you cannot attend.**

**Respectfully Submitted,**

**Rebecca Brooks, Secretary**