

Board Meeting Minutes 09/25/25

Present: Jenny, Tawnya, Ann, Tina, Beth, Lynessa, Elizabeth, Hannah, Cheryl, Liz

Absent: Trish, Michelle A, Michelle W

- Meeting began at 0839 hours. Review August Minutes- Beth moved to approve, Lynessa 2nd, all approved.
- September Meeting Recap:
About 89 in attendance; Jerry Bauer paid membership; Hannah- parking was not an issue - cars on street did not belong to members. Hannah will be out in the parking lot to monitor parking. Asphalt work has been completed.
BAH yesterday had a great turnout.
- Old Business: \$5k donation from Visiting Angels Foundation. Read email from Trish to Joe Garecht and his reply (attached). He confirmed the funds are unrestricted.
- October Meeting: Speaker?
Jenny – usually Medicare topic. Liz’s ideas- Harlan w/ Rebuilding Hope (sexual assault center), Chase Hunter w/ Aids/HIV Caregiving, Nick w/ SS and Medicare knowledge – he is a member, so we shouldn’t have him present.
Board decided for Beth to ask Matt Santelli to speak about Medicare/Social Security updates.
Sponsors: meeting-Kings Manor; breakfast- Entwistle RE; beverage- FTJ; BAH- Advanced Health Care; coffee card- Esther Singe – she is past due on membership. Elizabeth to reach out and see if she wants to be sponsor (\$250: membership/coffee sponsor) & if not, Russ w/ NY Life is next on waiting list.
Jenny/Tina to talk for 5 minutes about MTL.
Beth to talk for 5 minutes about BRCSA.
Liz or Ann - Christmas Breakfast Sponsorships Available.
- Treasurer Report- Tawnya:
Financials provided. Alz/Dem Conf– great job!
Discussion about raising table prices next year from \$250 to \$275 or \$300 and offering half tables, to raise more funds to offset cost of lunches. Costco may deliver – which is some of the issue. Cost comparison of full boxed lunches & Costco lunches needed. We’ll order fewer lunches next year, as we had about 70 left over.
One membership payment removed/profile deleted- Cassandra Ingram, who set up her profile online and paid via website then reported as fraud to her bank.
NOI = \$65,790.
- IT Report- Jenny:
Past due list given to Beth; new member list to Ann; 315 members currently.

- Secretary Report- Elizabeth:
Asked if anyone had anything to add to the newsletter – no.
- Committee Updates:
 - 1) Alzheimer’s Dementia Conference Review – 1 table no-show: AFH; 1 table setup in morning: Safety Line; 1 table left early (with permission): Lutheran Community Services.
Elizabeth: Great marketing for the event, good quality of attendees. Thank you, Matt!
Read letter of appreciation from Marty @ Bridgeport Place, Tawnya read email from Pat at Lutheran Community Services. Jenny to add both to our website (with permission). Trish to read at October Meeting during recap.
Discussion about signups having more info on setup, breakdown, vendor requirements – w/ initials or acknowledgement by vendors at the time of sign up as to the “rules”. Possible fee for leaving early. Next year break down after last speaker starts. Announce at beginning of last break that vendors will be leaving.
 - 2) MTL – Jenny & Tina will NOT be chairs next year. Elizabeth is taking over, w/ Kelsey, Hannah, Tabitha.
All tables/sponsors are sold out for the event: Jenny added 2 half tables for Teresa Lloyd & Senior Helpers. Checking with Tina if there is room to add another 6’ table. We discounted tables for the shuttle providing companies, so we lost funds & selling more tables can cover that loss.
Jenny will start running the FB thank you to sponsors. Eventbrite created another FB ad for the event.
Coffee Truck will be at setup for vendors – please use!
Committee & Board can set up the day before at 1 pm, all other vendors set up morning of the event. HCPC paid for table set up/take down.
Offering Attendees: chair massages (sign up at registration table), give aways, aromatherapy.
 - 3) BRCSA – Beth: nominations due Nov 17th, reminder at October Meeting.
Website has nomination form.
BRCSF- Launching fund in January; announce at award presentation. \$5662 currently designated; board are members of the committee to begin.
 - 4) December Meeting- Liz: Online auction starts in November. Breakfast total catering from Carr’s is \$5927.68 (deposit paid \$1778.30). 4 sponsors available at \$1500 each. Discussion on what is included: Sponsor Table in lobby area; signage; 1 minute on stage and 5 raffle pulls, logos on screen during meeting.
Ann is taking a sponsorship; 3 available. ADVERTISE this meeting as: 8:30-10:30.
- Meeting adjourned at 0945 hours.