

Board Meeting Minutes 12/19/25

Present: Trish, Beth, Ann, Jenny, Tina, Michelle W, Tawnya, Hannah, Elizabeth, Cheryl Absent: Liz, Lynessa, Michelle A

- Began at 0830 hours via Zoom
- Review of December Meeting: made about \$8500.
Auction went well but needs to be better organized next year – communication on how to collect winnings.
Couple of the winners still haven't paid – don't get items until paid in full.
Photos are coming and Trish will share w/ board. Jenny to add to website.
- January meeting: Jenny to do a website profile review for membership STARTING AT 9:30- lots of new members that aren't utilizing website.
Presentation of the BRCSA – announce Fund.
Committee envelopes for members to sign up.
NEW board members – Trish to send email with expectation of 0800 arrival to help with set up. Discussed new tab on “2026 HCPC Sponsorships & Speakers” spreadsheet that will be shared with board, which includes board members and tasks assigned at meetings and otherwise.
Ann is taking over sponsor reminders. Logos will be requested for use on screen in front of meetings (need logos by the end of the month before they sponsor). Cheryl sent the reminders the day (or so) after the meeting for the next month's sponsors.
Hannah can print the member list if received by 7:15 AM.
Jenny/Elizabeth will update Hannah with sponsors for all 4 sponsors' logo display on screen at front as they get them for the Newsletter.
Cogir to plan on 85 members for breakfast.

2026 sponsorships are: NO AV ALLOWED. (Voted and approved by all present)
Breakfast 1 & Breakfast 2: \$350 each, 5 minutes in front to present.
Meeting: \$150 plus raffle basket, 3 minutes in front to present.
Coffee Card: \$150 plus raffle basket, 3 minutes to present.
- Beth will oversee Sponsor Sign Up going forward. ONLY one sponsor per year per business. Beth to reach out to Zach Entwistle, Elizabeth Catterson, Phil N. for multiple sponsorships signed up already. Any requests to sign up for sponsorships shall be directed to Beth at vp@healthcareproviderscouncil.org or her business email 2bethp@gmail.com
Wait list will be maintained under each column that business is interested in doing and will be contacted in order when an opportunity arises.
Beth will reach out to Lindsay at ACRC for her waitlist from 2025.
Beth will share the spreadsheet with board members on email sent with these minutes.
- January Sponsors: Breakfast – Beyond Ride & Always Best Care (to be confirmed as multiple signups); Meeting- Tacoma Tour Lady; **NO COFFEE CARD SPONSOR**; BAH- Puget Sound Estate Law/Wyse Senior Solutions/Envision Hospice.

- We need speakers for April, June, Aug & October.
- Member-at-Large social media- FB (Lynessa did this), startup LinkedIn again. Tara? Eric? TBD
- Guardianship Conference – March 26th, 2026, at Our Church. Set up on the 25th. Liz is finalizing speakers.
- Parkinson’s Conference – should we do it this year? Unanimous YES. April or May – will be discussed further at January board meeting.
- All Star Caregiver’s Award – Elizabeth to co-chair. Possibly change to appetizers instead of dinner.
- BRCSA – discussed to stop the award due to lack of member interest in submitting nominations, only have fund moving forward. We will continue having the award, advertising year-round to send nominees throughout the year via link on the website.
- Bob Riler Fund – starts this year, currently has \$6772. Beth to chair w/ committee that will evaluate applications and then present to the board for final approval. Jenny will add a button on the homepage for the form.
- IT Report: 137 new members in 2025; 7 since 12/1; total of 336 members w/ 32 past due. Beth to follow up w/ past due. Ann to follow up with new members.
- Treasurer Report: \$8500 from December meeting (raffle, auction, wine pull)
Auction was \$4495 which included donations of \$500 (Arbor Rose).
Catering – HCPC only paid \$311 thanks to the 4 breakfast sponsors. Other costs included tables, tickets, tablecloths, large checks, etc. w/ cost of \$2350.
4 more checks need to clear from senior centers, paid deposit for Guardianship Conf, other payments = should start the year with about \$15k in the bank (not including the Bob Riler Fund of \$6772).
- New Business: Ann brought up too much stuff on the tables. Solution to have HCPC flyers (coat drive, food drive, dec meeting info, etc.) to be handed out at exit by board members instead of on the table.
- Cheryl mentioned members that paid for one membership and attended as a couple. She must pay \$25/meeting beginning in January (he has membership).
- Sponsors have been paying prior to meeting, and we want to require this moving forward, as well. There is a link on the event tab of our website.
- Meeting adjourned at 0935 hours.